



Together...improving the lives of those affected by NF.

Together...reaching for a cure.

3 November 2011

Dear Member

1st ANNUAL GENERAL MEETING

I am pleased to enclose a Notice of the 1st Annual General Meeting for NF Australia Ltd (ABN 26 148 815 534), which will take place at the office of the company - Suite 2, Level 1, 84 Victoria Road, Drummoyne NSW 2047, on Saturday 26 November 2011 at 1.00 pm.

As members are aware the structure of the organisation has changed from an association incorporated in NSW to a company limited by guarantee registered under the *Corporations Act 2001*. The company's registration is now recognised Australia-wide, and a new constitution was prepared to meet the governance and charitable requirements of the Australian Securities and Investment Commission and the Australian Tax Office, as well as various state and territory government authorities. The conversion to NF Australia Ltd is now effective.

The 1st Annual General Meeting of the company has the primary purpose of the presentation of annual financial reports, and confirmation of the auditor. It is anticipated the meeting itself will take no longer than 20 minutes, and will follow a meeting of the Board of Directors.

I attach these items:

- Notice of Annual General Meeting
- Agenda for the meeting
- Proxy Form

The Annual Financial Statements are available to view or download on the company's website www.nfaa.org.au. Should you require a printed or emailed copy of the Statements please contact the NF Australia office on 02 9719 3356 or email info@nfaa.org.au.

The Board moved at its meeting on 15 October 2011, that prior to the appointment of new company directors, the company would be best served by undertaking a skills analysis to evaluate the competencies and skills the board considers each existing director to possess as well as the competencies and skills it will need to address any gaps in order to maximise board effectiveness and ensure that the needs both of our members and the corporate regulator (ASIC) are met, along with a review of the number of directors.



Dedicated to research, support and public awareness of Neurofibromatosis since 1985.

Supported by the NSW Health Department

2.

The financial year 2010-11 was the most successful in the history of the organisation, with an increase in revenue from \$91,851 to \$246,960. We look forward to building on this result to ensure that NF Australia can provide greater support to our members, raise the awareness of Neurofibromatosis, and help to find a cure through funding research.

I will acknowledge and thank many people and organisations who have helped us to achieve this result in my President's report to the AGM. However, at this time I would like to express my thanks to the members for their support, and my special appreciation to Margaret Dingle who was the President of our Association until December 2010.

With kind regards,



Winston Chiu
President

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NF Australia Ltd | Suite 2 84 Victoria Road Drummoyne NSW 2047 | P: 02 9719 3356 | E: info@nfaa.org.au | W:
nfaa.org.au

ABN: 26 148 815 534 | Donations to NF Australia over \$2 are tax deductible

NF Australia
ABN 26 148 815 534

Notice of Annual General Meeting

A proxy form is enclosed

Please read the Notice carefully.

If you are unable to attend the meeting please complete and return the enclosed proxy form in accordance with the specified instructions.

Notice of annual general meeting

Notice is given that an annual general meeting of the NF Australia ('NFAA') will be held at the NF Australia Office, located at Suite 2 84 Victoria Road Drummoyne, on 26 November 2011 at 1:00pm.

Agenda items

1. Tabling of financial report

The financial report, directors' report and auditor's report of the company for the financial year are to be considered and discussed.

2. Appointment of Auditor

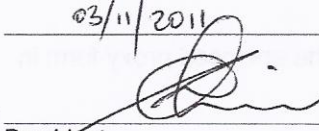
Entitlement to vote

Each member of the NFAA has one vote only.

Proxies

A member entitled to attend and vote has a right to appoint another member as proxy to attend and vote instead of the member.

A Proxy Form accompanies this Notice and to be effective must be received by the secretary of the NFAA by no later than 2pm on Friday 25 November 2011.

date 03/11/2011
sign here ▶ 
President



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NF Australia Ltd

1st ANNUAL GENERAL MEETING

26th November 2011

**Office of NF Australia Ltd
Suite 2
Level 1
84 Victoria Road
Drummoyne NSW 2047**

AT 1.00 PM

AGENDA

1. Chairman's Welcome & Report

2. Tabling of Financial Report

The financial report, directors' report and auditors' report of the company for the financial year are to be considered and discussed.

3. Appointment of Auditor



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General Meeting – Appointment of Proxy

A Appointment of proxy

I, _____, appoint

Name of proxy

or failing the person so named or, if no person is named, the chairperson of the meeting, to vote in accordance with the following directions or, if no directions have been given, as the proxy sees fit at the General Meeting to be held at 1:00pm on 26 November 2011 at the NF Australia office, located at Suite 2 84 Victoria Road Drummoyne, and at any adjournment thereof.

A proxy appointed to attend and vote for a member has the same rights as the member:

- (a) to speak at the meeting; and
- (b) to vote (but only to the extent allowed by the appointment), and
- (c) join in a demand for the poll.

B Sign here:

This section must be signed by the member.

.....

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Date

Instructions for completing 'Appointment of Proxy' form

Please direct your proxy how to vote. If no directions are given, your proxy will be entitled to vote or abstain as the proxy thinks fit.

A Appointment of Proxy

You need to insert the name of the person you wish to appoint as proxy. A proxy need not be a member of the company.

The chairperson of the meeting will act as your proxy if no proxy is named or if your appointed proxy fails to attend the meeting.

B Member signature

The proxy form must be signed by the member or under the hand of an attorney.